APP #_____

Lower Mifflin Township
LAND USE APPLICATION

Lower Mifflin Township
529 Shed Road
Newville, PA 17241-9766

Phone & fax: (717) 776-6121
Email: lowermifflin@gmail.com
Website: www.lowermifflintownship.com

Applicant's Name		
Address		
City	State	Zip
Phone	Cell	

Owner's Name (if different than applicant)		
Address		
City	State	Zip
Phone	Cell	

PERMIT INFORMATION:

Proposed Construction is:	☐Residential	☐Commercial	☐Agricultural
Site Address			
City	State	Zip	
Tax Parcel Number	Zoning District		
Lot Size	Septic Tank ☐	Sand Mound ☐	Holding Tank ☐
Water Source on Property	Well ☐	Cistern ☐	
Setbacks Front Yard:	Side Yard:	Rear:	
Cost of Project:			

Type of Work to be Done:

☐New Construction -- size_____ ☐Garage -- size_____ ☐Other -- size_____
☐Addition -- size_____ ☐Deck -- size_____ Explain_____
☐Demolition ☐Swimming Pool -- size_____

*Describe in Detail the work being done:*_____

_____

_____

Contractor Name		
Address		
City	State	Zip
Phone	Cell	
Certificate of Liability Insurance	Contractor PA License #	

2 Copies of the completed application must be submitted by the applicant.

Applications that are **INCOMPLETE** or do not contain ALL information requested will be rejected until the completed application is received. Permits require a 7 day review time from the date that the application is RECEIVED.

Applicant Signature_____ Date _____

Office Use Only

The proposed work does ☐ does not ☐ comply with the Zoning Ordinance of Lower Mifflin Twp.

Permit has been:

Approved ☐ Date_____

Denied ☐ Date_____

Remarks_____

_____

Zoning Officer Signature_____

Date_____

Permit Cost $_____ Check Number _____ Cash Received_____

Zoning & Land Use Permit Application Checklist

1. Fill out the attached application. Questions on application should be addressed to:
   JOHN BAILEY, Zoning Officer for Lower Mifflin Township **717-776-5029**

2. Return 2 completed applications with a drawing, specifications, sewage permits (if applicable), driveway permits (if applicable), or state highway occupancy permit (if applicable), and workers compensations certificate or affidavit of exemption to ***Zoning Officer***.

John Bailey, Zoning Officer
240 Big Spring Road
Newville, PA 17241

3. Permit Cost is as follows: Land Use Permit $50.00 and $1.00 per $1,000 on total cost of project
(Example: project cost is $5,000.00-----Permit Cost $50.00 + $5.00 = TOTAL PERMIT COST $55.00)

Demolition Permits are a flat fee of $50.00

- Payments should be made out to ***Lower Mifflin Township***.
- Payments should be mailed to Lower Mifflin Township's Zoning Officer

4. Lower Mifflin Township's Zoning Officer will review your permit. Permits require a 7 day review period from the date the application is COMPLETED.

5. Lower Mifflin Township will provide you with a copy of the UCC Permit Application. It will be mailed to you when the permit is issued.

OWNER/CONTRACTOR RESPONSIBILITY

- Must deliver 2 sets of your plans to Commonwealth Code Inspection Services (CCIS). One copy will be retained by CCIS. One copy will be returned to the Owner/Contractor upon payment of fees to CCIS.

This must include:

The Completed Application (UCC Permit Application)
Foundation Plans
Construction drawings
Mechanical drawings
Plumbing drawings
Specifications
Worker's Comp certificate
Driveway or State Occupancy Permit
Sewer Permit

- Must schedule inspections with CCIS and pick up Final Inspection Reports & Certificates from CCIS

- **Once work is completed:**

Contact Lower Mifflin Township Zoning Officer to receive an Occupancy Permit

MUST HAVE to receive Occupancy Permit:

Final Inspection Report from CCIS
Certificate of Inspection from CCIS